

HRSA-14-095 Frequently Asked Questions

The following questions and answers pertain to funding opportunity announcement (FOA) number HRSA-14-095, the Safe Infant Sleep Systems Integration program: <http://www.grants.gov/view-opportunity.html?oppld=251648>.

1. The FOA calls for applications to include letters of commitment from coalition members. Should potential coalition members restrict their support to only one application?

There is no language in this FOA indicating that a given individual or organization should support only one particular application. Every unique application package will be reviewed against the review criteria I just discussed, and assigned an independent score. The review panel will not be comparing one application to another. However, please note that multiple *applications* from one organization are not allowed.

2. Would a statewide program be eligible to apply?

According to Section III.3. of the FOA, eligible applicants include any public or private entity. Community-based organizations are eligible to apply. Potential applicants are encouraged to look carefully at the application review criteria listed in Section V.1. of the FOA to consider how an independent review panel might assess their organizations' ability to meet these criteria.

3. On Page 3 of the FOA, activity number 5 describes "coordinating the development of resources such as training modules, model policy templates or health promotion materials." Will the awardee be responsible for costs associated with the development of these resources, or will the organization simply play a coordinating role?

On page 2 of the FOA, activity number 3 describes "identifying key resources available and gaps preventing the successful implementation of safe sleep promotion priorities identified in the strategic plan." It is anticipated that this gap analysis will directly inform the nature of the resources developed through activity number 5. The awardee will have the ability to use cooperative agreement funds to produce these resources, as appropriate.

4. What is the anticipated size of the national coalition, and is it expected to include "core" and "non-core" members?

The design of the national coalition is at the discretion of the applicant. Applicants are encouraged to look carefully at the application review criteria listed in Section V.1. of the FOA to consider how an independent review panel might assess the composition and potential impact of the proposed coalition. The FOA does not specify a need to designate stakeholder organizations as "core" or "non-core" coalition members.

5. On p.10, the FOA states "Describe how core coalition members will be compensated for their contributions to the group's activities." Is the awardee expected to pay honoraria or provide other types of financial incentives for participation? If yes, would this be paid to the individuals participating in the coalition or to their respective organizations?

Applicants are encouraged to read Review Criterion 2, Subcriterion 3, which states, "Ensure that coalition members have meaningful incentives for contributing to the success of the coalition's activities, whether by serving to advance a member organization's mission, through compensation for human resources invested in the process, or otherwise." Cooperative agreement funds may be used to pay honoraria or provide other financial incentives to individuals or the organizations being represented on the coalition. The nature of these proposed relationships is at the discretion of the applicant.

6. Will the awardee be responsible for paying for coalition members' lodging and travel to meetings in Washington, DC?

While the FOA does not require that cooperative agreement funds be used to reimburse travel expenses for coalition members, applicants should look carefully at the application review criteria listed in Section V.1. and consider how an independent review panel might assess their proposal's ability to successfully meet the objectives of the program.

7. Does HRSA have meeting space that can be used for the Washington, DC meetings of the national coalition?

No federal meeting space is referenced in the FOA, and applicants should therefore not assume its availability.

8. Will it be possible in the scope of this project to address guidelines about safe bedsharing?

There is no restriction in the FOA regarding the nature of safe infant sleep issues that can be addressed through the scope of the program.

Additional information:

A technical assistance call for this funding opportunity announcement was held on February 27, 2014. An archive of that presentation is located at the following link: <https://hrsa.connectsolutions.com/p2g9j5imdkn/>.